



NPH USA

Raising Children. Supporting Families.
Transforming Lives.



FUNDRAISERS GUIDE

Organizing and Hosting an Event to
Support the Children of NPH



134 North LaSalle Street
Suite 500
Chicago, IL 60602-1036
Phone 312.386.7499
Toll-free 888.201.8880
Fax 312.658.0040
nphusa.org

Dear Friend,

On behalf of all of us at NPH USA and the children we serve, thank you for your interest in hosting a fundraising event. Our goal is to make fundraising for the children as easy as possible. This Guide is a way for us to share what we have learned to make your event a success! We know that planning and hosting an event of any size requires a lot of effort. We are extremely grateful to you for your commitment of time and resources. Your event will not only raise money to help pay for vital expenses at the Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters") homes, it will also introduce people to our work to raise children and transform lives.

While millions of children are scavenging for food, sleeping on the streets and struggling to survive, those at the NPH homes that we support are thriving. They receive food, clothing, shelter, health care and an education in a loving and nurturing environment. They have the opportunity to break the cycle of poverty, which was once their destiny. When children leave NPH they are prepared to be productive, self-sufficient and caring members of their own communities. Compassionate people like you make all of this possible.

Our staff is available to assist you if you have any questions. Please let us know of your plans as early as possible so that we may answer your questions and work with you toward creating a rewarding community event.

Thank you again for your support. You are providing thousands of vulnerable children with hope for the future.

Warm Regards,
NPH USA

P.S. We want your feedback. Please let us know how we can improve this Fundraisers Guide for special events.

FUNDRAISERS GUIDE

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Please review this entire guide and contact your regional office to discuss your plans.

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INTRODUCTION

Frequently Asked Questions

What is a fundraiser?

It is a special event that is organized and hosted by an individual or group to support NPH USA and the children of NPH. The supporter generously offers time and resources to hold the event while NPH USA's staff provides guidance and assistance.

What do I need to do to have a fundraiser?

- Consult with NPH USA staff
- Plan the event, including finding the venue
- Set goals for results
- Establish a budget for expenses
- Provide payment for expenses and/or find event sponsors
- Invite people and introduce them to NPH
- Raise money to support the vital needs (food, clothing, shelter, health care and an education) of the children at the NPH homes
- Promote the child sponsorship program

What will NPH USA provide?

- Staff support to help you organize the event
- Promotional assistance, including posting on our Web site, Facebook page and Twitter
- A registration and/or donation form on our Web site
- A keynote speaker*
- Informational materials to distribute at the event
- Child sponsorship materials
- Day of event volunteers*

* *Depends on the event location and date*

Unfortunately, NPH USA cannot do the following for you:

- Find event sponsors for your event
- Set up a Facebook "widget" (due to privacy issues)
- Organize an online auction
- Pay for event expenses

What expenses should I expect?

An event will typically have expenses, such as printing and mailing invitations, purchasing refreshments, and renting a facility or audio/visual equipment. We suggest that your fundraising/expense ratio be 80/20 or better. For example, if your goal is to raise \$1,000, you should have no more than \$200 in expenses.

Why will NPH USA not pay for my event expenses?

NPH USA budgets only for specific events organized by our regional offices. We do not budget for supporter fundraising expenses and are therefore unable to contribute to or pay for those. We encourage you to try to find event sponsors and in-kind donors for your Fundraiser.

What is an event sponsor?

An individual or organization who makes a monetary donation to pay for event expenses. Before you seek an event sponsor, you will first need to set a budget so that you know how much funding you need.

What is an in-kind donor?

An individual or organization who will donate or offer a discount on the supplies and/or services you need for your event. This can include performances, food and beverages, and facility rental fees.

Finding event sponsors and in-kind donors for your event will result in even more financial support for NPH USA and the thousands of children we support at the NPH homes! Contributions of money, goods and services for Fundraiser to benefit NPH USA are tax deductible to the extent provided by law. We will provide a written acknowledgment of any gift for tax reporting purposes. Contact your regional office for more information.

What kind of event should I have?

That is entirely up to you. Do you want to have a formal or informal event? Will you invite only people you know, or will it be open to the public? The following pages contain examples of events, and the Questions to Consider section on page 10 of this Guide can help you plan your event. In addition, you may contact your regional office to discuss your ideas.

My child is interested in raising funds. Can he/she do that?

Yes! Supporters of all ages have had successful Fundraiser for NPH USA. See pages 7-8 for Ideas for Kids' Fundraisers.

INTRODUCTION

Top 5 Ideas for Fundraisers

Private Party with a Purpose

Gather your friends and family for a party like you might normally do – the only difference is that it benefits NPH USA and NPH! Let your guests know that you will provide the refreshments and you only ask that they consider donating to NPH USA.

EXAMPLE

Two donors hosted work associates and close friends at their home for a meal and drinks.

Invitation Method:

Postcard and follow-up phone calls

At the Event:

The hosts displayed posters about NPH USA and the child sponsorship program around their home. Half-way through the event, before dinner, they played a NPH USA's video and had a keynote speaker who showed slides about the NPH children they know. That was followed by an ask for support where donation cards, envelopes and pens were distributed to guests. Guests spent the remaining time eating and chatting and left the event feeling good about how they spent their evening.

Number of Attendees:	75
Funds Raised:	\$20,000
Child Sponsorships:	2

Public Reception

This is much like the Party with a Purpose, but is open to the public and held at a restaurant, bar or other public place. You can charge admission, and request donations at the event.

EXAMPLE

A group of young professionals found a local restaurant to donate appetizers and a room to host a happy hour. Guests paid \$10 to attend and for their drinks. They received free food and a raffle ticket for prizes that were donated, such as a free haircut and a coffee maker. Additional tickets were sold at the event.

Invitation/Promotion Method:

e-mail and Facebook

At the Event:

Guests completed door prize cards giving them the opportunity to express their interest in learning more about our work. An NPH USA representative thanked people for attending and talked briefly about NPH USA and the child sponsorship program.

There were no expenses for the event.

Number of Attendees:	65
Funds Raised:	\$800
Child Sponsorships:	3

(continued)



INTRODUCTION

Top 5 Ideas for Fundraisers *(continued)*

Place of Worship Event

Arrange for your faith community to invite a NPH USA's representative to speak at services and/or host a "Sponsorship Sunday" to connect community members to the children of NPH through a sponsorship drive. Sponsoring a child is a powerful way for families and individuals to make a lasting impact on the children's lives.

EXAMPLE

St. Thomas the Apostle Catholic Church in Lenoir City, TN, invited Fr. Ron Hicks of NPH to speak at weekend services and also organized a "Friend-Raiser" Dinner.

Promotion Method:

Church bulletin (see page 20)

Funds Raised: \$22,000
Child Sponsorships: 42

Benefit Concert

Do you know a musician or band? Ask that he/she/they give a performance to benefit NPH USA and the children of NPH. Besides selling tickets and seeking event sponsors, sell ad space in a printed program.

EXAMPLE

"Irish Hearts for Haiti" in Boston, MA, featured live entertainment by several performers, dancing, a silent auction and a raffle. The organizers found multiple event sponsors and had a suggested donation of \$20.

Invitation/Promotion Method:

Local newspapers, printed flyers, e-mails, Facebook and Twitter, posted on the NPH USA's Web site with a registration/donation form

At the Event:

NPH USA and NPH representatives spoke at the event. Printed programs were distributed which featured paid ads as well as information about NPH USA/NPH.

Number of Attendees: 700-800
Funds Raised: \$38,000
Child Sponsorships: 2

Active Event

Do you like to exercise? Would you like others to do so for NPH USA and NPH? Put together a fun walk, bike race, soccer clinic, triathlon, or golf event. Besides charging an entry fee and seeking event sponsors, sell ad space along the course and/or in a printed program.

EXAMPLE

In 2010, two college students organized the first-ever triathlon in their hometown of Eau Claire, WI. Through personal contacts, they were able to find sponsors as well as get almost everything donated. They have had the event annually since then and have raised over \$40,000 for NPH USA and another organization.


Invitation/Promotion Method:

Social media, word of mouth, interviews on local radio stations, posting on NPH USA's Web site, inclusion in an NPH USA e-newsletter


At the Event:

There is a table promoting child sponsorship and offering people the opportunity to learn more about NPH USA.

I am running for



Gastón
of NPH Mexico



In Latin America and the Caribbean, millions of children are living on the streets. They sleep on cardboard. They beg and scavenge to survive.



But there is hope.

NPH USA is a non-profit organization that supports the Humanitarian Response Program (NPH) for 'Our Little Brothers and Sisters' (NPH USA) and their families. We provide them with nutritious food, quality health care and a safe home. But we do more than that. We transform their lives by providing them with the strength of unconditional love, shared responsibility and education. This enables our children to grow into caring and productive members of their communities.

SPONSOR A CHILD - help provide long-term support for a bright girl. Your sponsorship will help ensure the child does indeed have a bright future. Visit the Sponsorship Table or www.nphusa.org for more info.

 NPH USA
888.201.4880 | nphusa.org

TIP

Get your company involved! Visit www.nphusa.org/partner

INTRODUCTION

Ideas for Kids' Fundraisers

TIP

Try to find individuals or companies to pay for or donate supplies or services and you will be able to help even more children!

Young people may find it very rewarding to help children who are less fortunate. By having a Fundraiser, they can raise money for their monthly child sponsorship contributions, general donations and/or special projects. In the process, they may learn about culture and geography, economics, and teamwork.

Following are ideas of Fundraisers that can be both fun and successful.

Bake Sale

Sell donated cookies, cakes, etc. at a special event, or coffee, juice, donuts and/or bagels at a school meeting or following a church service.

Book Sale

Ask individuals, book stores and libraries to donate new or gently used books that you can sell.

Car Wash/Dog Wash

Charge a fee or request a donation.

Chores

Do chores, such as mowing a lawn, shoveling snow, or walking a dog, with the fees collected going to NPH USA.

Clicks for Kids

Ask your family members to donate 10 cents each time they visit Facebook, use Twitter, or download a song. Collect the money for a month and give to NPH USA.

Cookbook Sale

Collect favorite family recipes to produce and sell a cookbook.

Craft Sale

Make/decorate gifts, cards, holiday wreaths, etc. to sell.

Garage/Yard Sale

Do one on your own, or organize a multiple family sale.

Honor Gifts

Ask for monetary donations to NPH USA instead of birthday, graduation or other special event gifts for yourself.

Movie Night

Show a popular movie and charge admission. Also sell donated popcorn and other snacks.

Multicultural Fair

Organize an event with games, refreshments and booths/tables with information about the countries where NPH homes are located. Charge admission, and sell food and tickets for games.

Music Recital

Charge admission and/or use a jar or bowl for donations.

Pancake Breakfast

Sell tickets in advance. Utilize volunteers for set-up, cooking and cleaning. A soup-and-sandwich lunch is another idea.

(continued)



INTRODUCTION

Ideas for Kids' Fundraisers *(continued)*

Pencil Sale

Obtain and sell pencils to fellow students. We can recommend vendors to purchase pencils printed with our name or Web site.

Pesos for *Pequeños*

Collect donations in cans or boxes decorated with photos and facts. Ask local businesses to let you put the containers out in their establishments.

Potluck Lunch or Dinner

Charge admission and sell tickets in advance. Assign groups to be responsible for food, decorations and information appropriate to a country where an NPH home is located.

Recreational/Sports Events

Ideas include bowling, basketball and volleyball tournaments, walkathons, bike races and dance marathons. Collect pledges and/or entry fees.

Recycling

Collect aluminum cans, newspaper and other materials to sell to a recycling center.

Skip-A-Lunch

Participants skip lunch and have juice and a small snack instead. Most people in Latin America and the Caribbean do not eat three times a day, and skipping one meal can help us to understand what it feels like to be hungry. Money saved on the skipped meal is given to NPH USA and helps provide the children of NPH with three daily meals!

Uniform-Free Day

Discuss this idea with the school principal. Charge \$1 or more per student.

Video Game Tournament

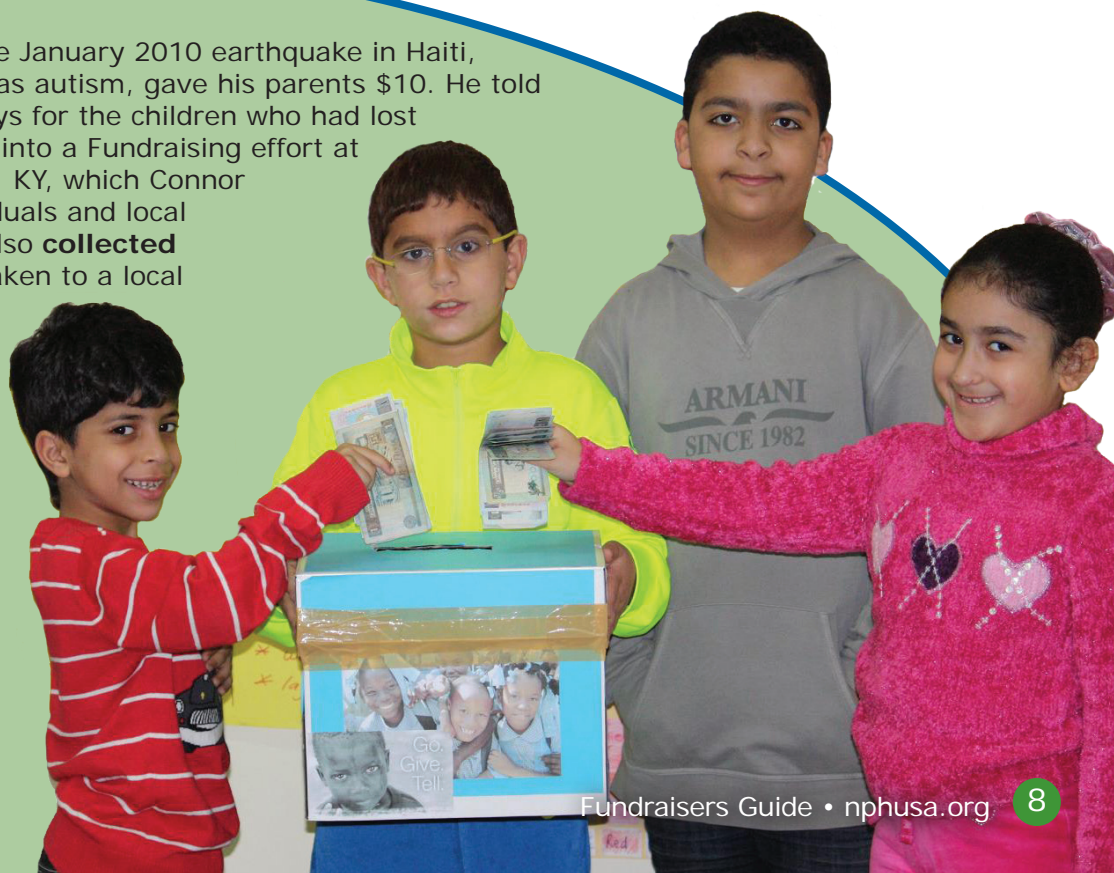
Organize a tournament for the game of your choice and collect an entry fee.

These are just some of the possibilities to raise funds for NPH USA. You are welcome to think of your own!

KIDS HELP HAITI

★ After seeing the news about the January 2010 earthquake in Haiti, 7-year-old Connor Zero, who has autism, gave his parents \$10. He told them he wanted to buy new toys for the children who had lost theirs. This gesture blossomed into a Fundraising effort at the Friends School in Louisville, KY, which Connor attends. Students asked individuals and local businesses for donations and also **collected aluminum cans** which were taken to a local recycling center for cash. This resulted in a \$1,500 gift for NPH Haiti's St. Damien Hospital.

★ Introduced to the work of NPH by an American teacher, the A'Takamul International School in Al-Rumaithiya, Kuwait, had a two-week Fundraiser. Their effort included a **no-uniform day** and raised \$4,667 for earthquake relief.



Right: Students at A'Takamul International School in Kuwait



Planning Your Fundraiser

Questions to Consider

Following is a list of questions to consider when planning an event.

What type of event will you have? _____
(Cocktail party, benefit walk, concert, etc.)

Will the event be:

☐ Private

OR

☐ Open to the public

What is the budget for expenses? \$_____ (see page 4 for more information)

Which of the following expenses will you have? (see page 13 for a sample budget)

☐ Invitations ☐ Postage ☐ Promotional materials ☐ Refreshments ☐ Equipment rental

☐ Give-aways/gifts ☐ Other: _____

What are your goals for having the event?

Amount of Money to Raise \$ _____	Number of Child Sponsorships _____	Number of Corporate Sponsors (if applicable) _____	Number of Attendees _____	OTHER GOALS: _____ _____ _____
---	--	---	-------------------------------------	---

How many people will you need to attend your event to meet your overall goal? _____

Do you need to ask people to help you with your event? What roles do they need to fill?

☐ Planning ☐ Set up ☐ Help at event (check-in, etc.) ☐ Clean up

☐ Other: _____

When will the event be held? _____

Where will the event take place?

☐ Home or other private location

OR

☐ Public place:

☐ Need to reserve a space

☐ Need to make a deposit (*ask if the fees can be waived or discounted*)

☐ Special permits required

It is important to keep us informed of any changes in case anyone contacts us directly about your event.

Details: _____

Will you charge admission?

☐ No, I/we will ask for donations only.

☐ Yes: \$_____ per person

\$_____ per _____ (*family, team, etc. if applicable*)

(continued)

Planning Your Fundraiser

Questions to Consider *(continued)*

Available
as a
Word
file

How will you invite people? *(Check all that apply)*

Verbally

- ☐ Phone calls
- ☐ In person

Print

- ☐ Paper invitations
- ☐ Flyer
- ☐ Sign
- ☐ Poster

Electronic

- ☐ e-mail invitation
- ☐ Flyer

NPH USA Postings

- ☐ Web site
- ☐ Listing and donation form
- ☐ Listing with registration
- ☐ Facebook
- ☐ Twitter

Other: _____

Who will be your keynote speaker(s) *? ☐ Myself ☐ Other: _____

** NPH USA/NPH staff, volunteers and/or supporters may be available depending on the location/date of your event. Please contact your Regional office for more information.*

Will you show a video *(recommended)?* ☐ No

☐ Yes — Title: _____

Will you use a PowerPoint presentation? ☐ No

☐ Yes:

- ☐ General overview
- ☐ Photos only
- ☐ I will customize an NPH USA template
- ☐ I will ask NPH USA for a customized file

Will you be using a computer at your event? ☐ No

We do not recommend using NPH USA's Web site for on-site registration at the event.

☐ Yes, for _____

Number needed: _____

- ☐ I need an Internet connection. Is it fast enough?
- ☐ I have a power connection

How will I capture information about attendees?

- ☐ NPH USA's Web site registration
- ☐ Door prize card
- ☐ Sign-in sheet

Will you have any of the following?

- ☐ Raffle or door prizes
- ☐ Live auction*
- ☐ Silent auction*
- ☐ Items to sell

**Talk to NPH USA's staff about tax deductibility and tips on how to run a smooth auction.*

Will you need special materials/supplies? ☐ No ☐ Yes *(See page 12 for a sample checklist.)*

Additional Notes: _____

When you have the details of your event, or if you want help planning your event, please contact your regional office. See page 39 for contact information.

Planning Your Fundraiser

Sample Event Checklist

TIP:

Cross off the items you do not need for your event.

Available
as a
Word
file

BEFORE EVENT

- ☐ Discuss event with NPH USA's staff
- ☐ Form a committee to divide tasks
- ☐ Choose and reserve venue
- ☐ Select keynote speaker
- ☐ Select/obtain video
- ☐ Develop PowerPoint presentation
- ☐ Decide if you will have an auction and talk to NPH USA's staff about tax deductibility
- ☐ Set event timeline (*See page 14 for sample*)

Invitation

- ☐ Printed: Send (4 to 6 weeks prior)
- ☐ e-mail: Send (2 weeks prior)
- ☐ e-mail: Send (1 day before RSVP date)

Flyer

- ☐ Printed: Create or obtain from NPH USA
- ☐ Printed: Distribute (2 to 4 weeks prior)
- ☐ Electronic: Create or obtain from NPH USA
- ☐ Electronic: Distribute (2 to 4 weeks prior)

Poster

- ☐ Printed: Create or obtain from NPH USA
- ☐ Printed: Distribute (2 to 4 weeks prior)

NPH USA Web site

- ☐ Request posting (min. 4 weeks prior)
- ☐ Posted on the NPH USA's Web site

Facebook

- ☐ Request posting on NPH USA's page (2 to 4 weeks prior)
- ☐ Post on personal page (2 to 4 weeks prior)

Twitter

- ☐ Request an NPH USA tweet (2 to 4 weeks prior)
- ☐ Send own tweet (1 to 2 weeks prior)

Other Promotional Materials/

Methods/Public Relations

- ☐ Get event listed in local newspapers and on Web site calendars (for public event)
- ☐ _____
- ☐ _____

FOR EVENT

- ☐ Volunteer check-in location
- ☐ Volunteer job list
- ☐ Attendee list
- ☐ Name tags
- ☐ Sign-in sheet
- ☐ Door prize entry cards
- ☐ Donation forms/envelopes
- ☐ Child sponsorship board with photos
- ☐ NPH USA's informational materials
- ☐ Prizes
- ☐ Decorations
- ☐ Refreshments
- ☐ Crafts or other items for sale or auction
- ☐ Petty cash to make change for payments at door, raffle tickets, auction check-out, etc.
- ☐ Credit Card donation forms for walk-up registrations (obtain from NPH USA office)
- ☐ Pens to fill out forms/cards, etc.

AFTER EVENT

- ☐ Monies sent to/dropped off at NPH USA
- ☐ List of event sponsors and in-kind donors with contact information and fair market value of gift for thank you letter from NPH USA
- ☐ Sign-up sheet/donation cards to NPH USA
- ☐ Short write-up for NPH USA's Web site
- ☐ Thank you e-mail to attendees and volunteers
- ☐ Conduct post-event meeting with committee to discuss areas for improvement
- ☐ Will this be an annual event? If so, set next date.



FUNdraiser Event Budget

Fundraising Goal: *

**We suggest that your fundraising/expense ratio be 80/20 or better. For example, if your goal is to raise \$1,000, you should have no more than \$200 in expenses.*

YOU SHOULD TRY TO GET ALL ASPECTS OF THE EVENT DONATED AS NPH USA
WILL NOT BE ABLE TO REIMBURSE FOR EXPENSES.
NPH USA WILL SEND A THANK YOU LETTER FOR ANY IN-KIND DONATIONS
FOR DONOR RECORDS.

[illegible]

Planning Your Fundraiser

Sample Event Timeline

Available
as a
Word
file

Start time (for guests): _____

End time (for guests): _____

TIP

Download the Word file
and customize for
your event.

Time

_____ You and volunteers arrive at venue and set up
*(The amount of time you need for set up will depend upon
the type of event and number of guests you expect.)*

_____ Meet with volunteers to give assignments

_____ Name tags, sign-in sheet or door prize cards available

_____ Raffle

_____ Silent auction

_____ Welcome (by you or NPH USA or NPH staff member,
volunteer,
supporter or someone else)

_____ Video

_____ Keynote speaker (you or NPH USA or NPH staff member,
volunteer, supporter or someone else)

_____ Request for support/donations
(NPH USA staff can help you with this)

_____ Thank you to attendees

_____ Food served

_____ Mingle

_____ Clean up



Promoting Your Fundraiser

Promoting Your Fundraiser

Tips & Suggestions

Promotion Methods

If your event will be open to the public, you may want to promote it in some or all of the following ways:

- Letters
- e-mails
- Signs and posters
- Flyers
- Postcards
- Social media, including Facebook and Twitter
- NPH USA Web site.....
- NPH USA Facebook and Twitter

The following pages contain samples of promotional materials as well as templates available for your use. These items are available electronically so that you may customize them for your specific event. Please contact us to request template file(s).

If you create your own materials, please note that the NPH USA Marketing Manager (info@nphusa.org) must review anything with the NPH USA logo and/or name.

Printing Materials

Your local copy store can be a good resource for quick and economical printing. You can choose from a wide selection of paper, and black only or full-color printing.

There are many online vendors that offer low-priced, full-color printing, although they may have a minimum order of 50 or 100 copies. Three of these companies are:

- www.overnightprints.com
- www.mycolorcopies.com
- www.gotprint.com

Note: NPH USA does not endorse any of these companies and does not receive any special accommodations for listing them in our materials. The listing is for suggestion purposes only.

Media

You may want to submit information about your event to:

- Local newspapers
- Local radio stations
- Web site calendars

We also can help you write a press release if you want to try to get a feature story written/posted.

WHAT NPH USA CAN DO:

- ✓ List your fundraiser on the events page of our Web site.
- ✓ Create a registration form.
- ✓ Take payment for entry fees or donations by credit card through our secure server. This can eliminate or decrease the need for you to take payments.
- ✓ Automatically email a confirmation to registrants/donors.
- ✓ Mail a thank you letter.
- ✓ Provide you with a list of registrants/donors (names only).



Promoting Your Fundraiser Event Letter Template

Available
as a
Word
file

TIP

This can be printed or
used electronically.

[Click here and type date]

[Click here and type name]

[Click here and type address]

[Click here and type city, state zip]

Dear [Click here and type name],

On [Click here - type event date], [Click here and type event host(s)] will present [Click here and type event name] to benefit NPH USA. [Click here and type event host(s)] have supported this organization for [Click here and describe your affiliation]. I would like to take this opportunity to tell you about them and their work.

NPH USA is a 501(c)3 nonprofit organization, Tax ID# 65-1229309, that is dedicated to transforming the lives of orphaned, abandoned and disadvantaged children. It supports the Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters") network of homes and their outreach programs in nine Latin American and Caribbean countries. Together, NPH USA and NPH create families for life, enabling children to transcend poverty and grow into caring, productive members of their communities.

Fr. William B. Wasson of Phoenix, Arizona, founded NPH in 1954 with the philosophy that when children enter the home, they enter into a "family" in which they receive unconditional acceptance and love. Since then, NPH has provided loving and stable homes to over 18,000 children. NPH currently cares for more than 3,400 children in Bolivia, the Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico, Nicaragua and Peru. An additional 2,300 students who live outside the homes receive scholarships, meals and health care. Unfortunately, there are still millions of orphaned and abandoned children in Latin America alone. Over 99,000 services were provided through community outreach programs in 2015.

Please consider helping transform the lives of children by [Click here and describe how to help (attending the event, donating money or goods, sponsoring a child, etc.)] Enclosed you will find [Click here and describe enclosure(s) (brochure, flyer, etc.)] Please contact me if you have any questions. If you want additional information about NPH USA or NPH, call the NPH USA [Click here and type regional office] regional office at [Click here and type phone number] or visit www.nphusa.org.

Sincerely,

[Click here and type your name]

TIP

Add a photo of yourself with the letter. Also, if possible, mention your own experience(s) of visiting St. Damien's.

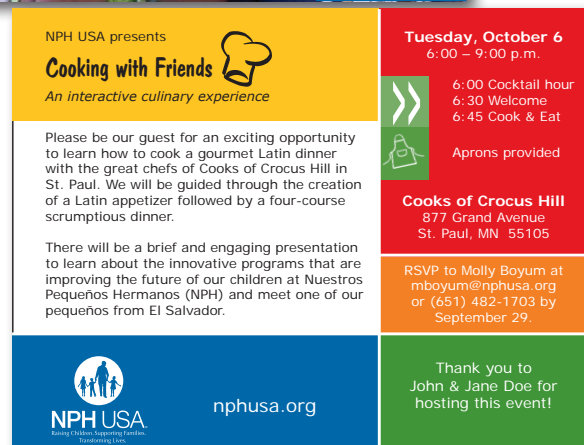
Promoting Your Fundraiser Event Invitation Samples

We can create
an invitation
for you!

Postcard



Flat Card



Folded Card



Promoting Your Fundraiser Event Flyer/e-mail Samples

We can create
a flyer/e-mail
for you!

The Southeast Regional Board of NPH USA invites you to



SPRING Fling 2018

Join us for a fun evening of delicious bites, good wine and networking!

Tuesday, June 5, 2018
6:00 - 8:30 p.m.

MesaMar Seafood Table
264 Giralda Avenue
Coral Gables, FL 33134

Donation \$40 per person

Your donation will support the 250 children living and thriving at NPH Dominican Republic.



For more information, contact
Susi Davis at (305) 582-5827
or sdavis@nphusa.org

RSVP: nphusa.org/springfling

Get Closer with NPH USA


National Headquarters • 134 North LaSalle Street, Suite 500 • Chicago, IL 60602-1036

ABOUT NPH USA
NPH USA transforms the lives of vulnerable children in Latin America and the Caribbean by supporting the homes, health services and educational programs of Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters"). Together, we help children overcome poverty and become leaders in their own communities. NPH is currently supporting more than 6,200 boys and girls in Bolivia, the Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico, Nicaragua and Peru. In addition, our community outreach programs provided over 140,000 services in 2017.

For more information, contact
Susi Davis at (305) 582-5827
or sdavis@nphusa.org

NPH USA
Raising Children. Supporting Families.
Transforming Lives.

nphusa.org



Cheers for Children
Benefitting NPH USA

NPH USA transforms the lives of abandoned and disadvantaged children throughout Latin America and the Caribbean.

The Riley Family invites you to a happy hour with cocktails and appetizers.

Thursday, May 3, 2018
6:00 - 7:30 p.m.

The Riley Residence
4012 Mendenhall Dr.
Dallas, TX 75244

RSVP to Brendon Riley at briley1906@gmail.com or
Kelsey Sease at ksease@nphusa.org

If you are unable to attend, please consider making a donation at nphusa.org/riley

NPH USA
Raising Children. Supporting Families.
Transforming Lives.

NPH USA transforms the lives of vulnerable children in Latin America and the Caribbean by supporting the homes, health services and educational programs of Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters"). Together, we help children overcome poverty and become leaders in their own communities. Founded in 1954 by Father William B. Watson, NPH is currently supporting more than 6,200 boys and girls in nine countries. In addition, our community outreach programs provided over 140,000 services in 2017.

Southwest Region • 8925 E. Pima Ctr Pkwy, Suite 145 • Scottsdale, AZ 85258-4407
Phone 480.967.9449 • nphusa.org



Please join us

NPH USA presents

Cooking with Friends

An interactive culinary experience

Tuesday, October 6
6:00 - 9:00 p.m.

6:00 Cocktail hour
6:30 Welcome
6:45 Cook & Eat

Aprons provided

Cooks of Crocus Hill
877 Grand Avenue
St. Paul, MN 55105

RSVP to Molly Boyum at
mboyum@nphusa.org
or (651) 482-1703 by
September 29.

Please be our guest for an exciting opportunity to learn how to cook a gourmet Latin dinner with the great chefs of Cooks of Crocus Hill in St. Paul. We will be guided through the creation of a Latin appetizer followed by a four-course scrumptious dinner.

There will be a brief and engaging presentation to learn about the innovative programs that are improving the future of our children at Nuestros Pequeños Hermanos (NPH) and meet one of our pequeños from El Salvador.

NPH USA
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Transforming Lives.

[get closer
nphusa.org](http://nphusa.org)

Thank you to
John & Jane Swope
for hosting this event!



ugly-er sweaters for CUTE KIDS

SAT, DEC. 5TH

2ND ANNUAL LIGHTRAIL BAR CRAWL FUNDRAISER

Come don your most 'fest' holiday apparel in support of our adorable kids!

We'll hop from bar to bar along Minneapolis' BLUE LINE:

Schedule

- 38TH STREET STATION
5:00 pm - The Cardinal
- LAKE STREET STATION
6:15 pm - Harriet Brewing
- CEDAR RIVERSIDE STATION
7:30 pm - The Nomad
8:30 pm - Acadia Cafe
- WAREHOUSE DISTRICT
9:45 pm - The Loon

Cost: \$30 advance, (\$35 day-of) - Includes your light rail pass, some NPH swag, drink specials, drawings AND donations to help feed, clothe and care for the 3,400 orphaned and abandoned children at NPH!

Prizes, games, and awards for sweaters that are most Festive, Creative, and Ugly!

Please RSVP at
nphusa.org/uglysweater

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Upper Midwest Region • 945 Broadway Street NE, Suite 200 • Minneapolis, MN 55413-3101
Phone 612.462.1000 • www.nphusa.org

Promoting Your Fundraiser Church Bulletin Templates

Available
as
Word
files

Sponsorship Sunday



SPONSOR A CHILD

Transform Their Lives and Yours!

WHY SPONSORSHIP WORKS

Whether you sponsor a child living at one of our residential care homes or a child living with their family with support from NPH, you become part of our global family. Through updates and letters, you can witness the incredible impact that your emotional support and sponsorship gifts have on your sponsored child as they grow and thrive. Your contributions are pooled with those of other caring sponsors to help provide all of the children we support with:

- A safe home and individual attention
- Nutritious food
- Shoes and clothing
- Healthcare
- An education
- Values and skills to achieve a productive future

OTHER WAYS TO GET INVOLVED

DONATE TO THE GENERAL FUND: Provide for the basic needs of all of the children.

VOLUNTEER: Help in a regional office or apply to serve in an NPH home.

ATTEND AN EVENT: There is always something exciting going on throughout the country!

TAKE A TRIP OF A LIFETIME: Experience life at an NPH home.

JOIN US ONLINE!

[f](#) [t](#) [in](#) [p](#) [v](#) [e](#) [e](#) [e](#) [e](#) [e](#)

AS A SPONSOR, YOU WILL RECEIVE:

- The opportunity to exchange letters* and photos
- An annual update on your child with a photo
- An annual tax receipt
- Access to our online Sponsor Portal

*Wellness Reports will be provided for children living outside of the NPH home in lieu of exchanging letters.

Join our global family!



To become a Sponsor or make a donation, please complete this form and return it to NPH USA, or contact Glory Visario at (425) 549-7000 or gvisario@nphusa.org.

Yes! I want to support NPH USA!

☐ Please accept my tax-deductible gift of: \$ _____

☐ I want to sponsor: ☐ Any child in need

☐ Boy ☐ Girl Age range: _____

☐ Child's name _____

Country: ☐ Bolivia ☐ Dominican Republic ☐ El Salvador
☐ Guatemala ☐ Haiti ☐ Honduras
☐ Mexico ☐ Nicaragua ☐ Peru

I will pay: ☐ \$50/mo. ☐ \$100/mo. ☐ \$250/mo. ☐ \$500/mo.
☐ Other amount: \$ _____/mo. (\$50/mo. minimum)
☐ Monthly ☐ Quarterly ☐ Semi-annually ☐ Annually

Payment Method:
☐ Check to NPH USA ☐ ACH/EFT (automatic bank withdrawal)
(Please attach a voided check)
☐ Visa ☐ Master Card ☐ Discover ☐ American Express

Card Number _____
Exp. Date _____ Security code _____
Signature _____

Name _____
Address _____
City, State Zip _____
Phone Number(s) _____
E-mail _____

☐ My employer will match my gift.

Employer _____
(To see if your employer will match your donation or your sponsorship gifts, visit [nphusa.org/match](#))

NPH USA National Headquarters
134 North LaSalle Street, Suite 500
Chicago, IL 60602-1036
Phone 888.201.8880
nphusa.org

Guest Speaker



You are cordially invited to a

Mass and Reception

for one of our parishioners, Ashley Siferd, who was volunteering at an Nuestros Pequeños Hermanos orphanage in El Salvador.

Sunday, August 17, 2014
9:00 a.m.

St. Thomas the Apostle Catholic Church
Parish Family Life Center (PFLC)
1580 St. Thomas Way
Lenoir City, TN 37772

We all have watched Ashley grow up and now she is leading us in missionary service. Ashley will be there to tell you about her wonderful year of experiences with the children, *Pequeños* abroad.

Join us in making her feel welcome, back into her church family here at St. Thomas.

You will also have the opportunity to learn about NPH and sponsorship of these needy children.

[View a video by Ashley](#) | [Read an article by Ashley](#)

NPH USA Southeast Region • 2730 SW 3rd Avenue, Suite 600 • Miami, FL 33129-2339
Phone 305.663.6211 • [www.nphusa.org](#) • [info@nphusa.org](#)




NPH USA
Raising Children. Supporting Families. Transforming Lives.

NPH USA, Federal Tax ID# 65-1229309, a registered 501(c)(3) nonprofit corporation. NPH USA transforms the lives of abandoned and disadvantaged children in Latin America and the Caribbean by supporting the homes, healthcare and educational programs of Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters"). Together, we create families for life and teach children the values of unconditional love, shared responsibility and helping others. Our donors help children overcome poverty and become leaders in their own communities.

Since its founding in 1954, NPH has assisted more than 18,000 children and is currently raising more than 3,400 boys and girls in Bolivia, the Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico, Nicaragua and Peru. An additional 2,300 students who live outside the homes receive scholarships, meals and health care. Over 99,000 services were provided through community outreach programs in 2015.

Guest Speaker & Pequeño Tour



Recognize God's presence in the world through your support of orphaned, abandoned and disadvantaged children of Latin America and the Caribbean.

Unity with NPH USA

NPH USA is dedicated to improving the lives of orphaned, abandoned and disadvantaged children through the support of the Nuestros Pequeños Hermanos (Spanish for "Our Little Brothers and Sisters") network of homes in Latin America and the Caribbean.


Since its founding in 1954, NPH has assisted more than 18,000 children and is currently raising more than 3,300 boys and girls in Bolivia, the Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico, Nicaragua and Peru. An additional 1,900 students who live outside the homes receive scholarships, meals and health care. Over 99,000 services were provided through community outreach programs in 2015.

Children at NPH homes – called *pequeños* – are not available for adoption. Instead they are welcomed with their brothers and sisters and become a part of the larger NPH family. Many have suffered physical and/or verbal abuse, lived in horrible conditions, been separated and shuffled from one family member to another. Like all children, they are seeking love and security, a place they can call home.

Please join us in welcoming

The *Pequeños* from NPH El Salvador and Fr. Phil Cleary

The *pequeños* and Fr. Cleary will be at the Mass on Saturday, October 19, 2014 and the 8:30, 10:00 and 11:30 Masses on Sunday, October 20, 2014.



About Fr. Phil Cleary

The second of seven children, Father Phil Cleary was raised in Chicago and received numerous educational awards. As a young seminarian, he worked as a counselor for a Chicago orphanage and as a dorm director at a home for delinquent and troubled youth. He graduated from Loyola University and the Archdiocesan seminary with a bachelor's degree in psychology and a master's degree in theology.

Following his ordination in 1979, Father Phil served in two Chicago parishes. He was elected to serve as President of the Association of Priests, and later was on the Board of Directors of the National Federation of Priests' Councils. It was while serving in this capacity that Father Phil learned of Nuestros Pequeños Hermanos (NPH), Spanish for Our Little Brothers and Sisters, and the mission of Father William B. Wasson. He volunteered to work at the orphanage for a summer, however, upon completing his three month term, he solicited and received permission to continue serving NPH. That decision has grown into a lifetime commitment to the children of the orphanage.

After having served for many years as President of NPH International, Fr. Phil retired in 2013 and resides at the main home of NPH Mexico in Miacatlán, Morelos, Mexico.

NPH USA • 134 North LaSalle Street, Suite 500 • Chicago, IL 60602
Phone 312.386.7499 • [nphusa.org](#) • [info@nphusa.org](#)

Pequeño Tour



Our Lady of Perpetual Help and NPH USA invite you to a

Fiesta

Auction • Dinner • Performance

Saturday, October 6, 2012
6:30 P.M. – 8:30 P.M.

Our Lady of Perpetual Help Catholic Church
7655 E Main Street
Scottsdale, AZ 85251

Tickets \$15 per person
Children 8 and under free

Tickets will be sold after Masses September 22nd - 23rd and September 29th - 30th. Reservations can also be made by calling (602) 750-3649

SILENT AUCTION

BALLOON ANIMALS

FACE PAINTING

CATERED BY EL MOLINO MEXICAN CAFE



NPH USA
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GET CLOSER with NPH USA
Southwest Region • 8925 E. Pima Center Parkway, Suite 145 • Scottsdale, AZ 85258-4407
Phone 480.967.9449 • [nphusa.org](#) • [info@nphusa.org](#)

Promoting Your Fundraiser

NPH USA Web Posting Sample

Contact us to request an event posting on our Web site.



The screenshot shows a web browser displaying the NPH USA website. The page features a large banner image of a group of children in graduation gowns and caps, with the text "YOUR SUPPORT HELPS CHILDREN OVERCOME POVERTY AND BECOME LEADERS". Below the banner, the event title "UPPER MIDWEST ASSOCIATE BOARD TRIVIA NIGHT 2016" is displayed. The event details include the date "WEDNESDAY, 04/27/2016", time "6:30 PM : Doors open" and "7:00 PM : Trivia Starts", and location "Summit Brewery, 910 Montreal Circle, St. Paul, MN 55102". There are three buttons: "REGISTER", "DONATE", and "VOLUNTEER". A photo of a group of people sitting at a table is shown. The "THE VENUE:" section describes Summit Brewery and includes a logo. The "THE SCHEDULE:" section states that doors open at 6:30 p.m. and trivia starts at 7:00 p.m. The "THE TRIVIA:" section explains the entry fee and prizes. The "THE COST:" section lists the registration prices for individuals and teams.

UPPER MIDWEST ASSOCIATE BOARD TRIVIA NIGHT 2016

WEDNESDAY, 04/27/2016

6:30 PM : Doors open
7:00 PM : Trivia Starts

Summit Brewery
910 Montreal Circle
St. Paul, MN 55102

REGISTER **DONATE** **VOLUNTEER**

THE VENUE:

Summit Brewery, just off of West 7th Street in St. Paul, has graciously agreed to host trivia with us for the second year in a row! If you've never been to one of their hopping Friday night Happy Hours before, check them out here: <http://www.summitbrewing.com/>.

THE SCHEDULE:

Most importantly, the bar will be serving \$2 beers all evening long! Doors open at 6:30 p.m. and trivia starts at 7:00 p.m.

THE TRIVIA:

The entry fee provides you access to the bar, (salud!) a lively game of trivia, a chance to win some awesome prizes and warm, fuzzy feelings for giving to an awesome organization. Our very own Board members will be MC-ing!

THE COST:

Feel free to sign up individually or as a team...and invite all your amigos! Here are the early bird pre-registration prices. Sign up before April 26 to take advantage of them!

- \$15 per person
- \$50 for a team of Four
- \$65 for a team of Five
- \$80 for a team of Six

Same day registration is \$20/person!

NPH USA Web Registration Sample

Contact us to request an event form on our Web site.

The screenshot shows a web browser window with the URL <https://www.nphusa.org/stdamiengala/>. The page title is "REGISTER FOR THE 2015 ST. DAMIEN COLLABORATIVE GALA & AUCTION". The form is titled "CONTACT INFORMATION" and includes the following fields:

- Name ***
 - First
 - Last
- Address ***
 - Street Address
 - City
 - State / Province / Region
 - ZIP / Postal Code
 - Country (dropdown menu showing "United States")
- Phone ***
- Email ***
 - Enter Email
 - Confirm Email

Below the contact information, there are sections for ticket and sponsorship levels:

- Gala Individual Ticket**
 - Price: \$50.00 Quantity:
- Sponsorship Levels**
 - Featured Sponsor**
 - Price: \$10,000.00 Quantity:
 - Supporting Sponsor**
 - Price: \$5,000.00 Quantity:
 - Corporate Sponsor**
 - Price: \$2,500.00 Quantity:
 - Table Sponsor**
 - Price: \$1,000.00 Quantity:

Below the sponsorship levels, there is a section for guest names:

- Guest Names**
 -

Below the guest names, there is a section for optional donation:

- Optional Donation**
 - Full amount is tax deductible.
 -

Below the optional donation, there is a section for total:

- Total**
 - \$0.00

Below the total, there is a section for background information:

- BACKGROUND INFORMATION**
 - Company**
 - Company name

Planning Your Fundraiser

NPH USA Facebook Post Sample

Contact us to request a post on our Facebook page.

The screenshot shows a Facebook event page for 'Upper Midwest Associate Board Trivia Night 2016'. The event is public, a fundraiser, and hosted by NPH USA. It is scheduled for Wednesday, April 27 at 6:30 PM in CDT. The page features a photo of a group of people at a trivia night. The event has 14 interested guests, 27 going, and 170 invited. There are buttons for 'Interested', 'Going', 'Invite', and 'Add friends to this event'. The 'Details' section includes information about the location (Summit Brewery), the schedule, and the trivia details.

Upper Midwest Associate Board Trivia Night 2016

Public · Fundraiser · Hosted by NPH USA

★ Interested + Going Invite ...

Wednesday, April 27 at 6:30 PM in CDT

Tickets Available
www.nphusa.org Find Tickets

About Discussion

Details

Come join the NPH Associate Board for a fun evening of internationally-themed trivia for a good cause!

Summit Brewery, just off of West 7th Street in St. Paul, has graciously agreed to host trivia with us for the second year in a row! If you've never been to one of their hopping Friday night Happy Hours before, check them out here: <http://www.summitbrewing.com/>.

The Schedule:

Most importantly, the bar will be serving \$2 beers all evening long! Doors open at 6:30 p.m. and trivia starts at 7:00 p.m.

The Trivia:

The entry fee provides you access to the bar, (salud!) a lively game of trivia, a chance to win some awesome prizes and warm, fuzzy feelings for giving to an awesome organization. Our very own Board m...

GUESTS

14	27	170
interested	going	invited

INVITE FRIENDS

+ Add friends to this event



During Your Fundraiser

During Your Fundraiser Tips & Suggestions

Attendee Information

Use a sign-in sheet or door prize entry cards to collect contact information (name, address, phone and e-mail) from people who are interested in receiving news or more information about NPH USA.

> (See pages 26 - 27 for sample forms.)

Informational Materials

Have informational materials available that people can take with them. This may include brochures and fact sheets. We can provide you with these materials and information to share with your attendees.

Child Sponsorship Table

Set up a table to promote child sponsorship, including photos of children who need sponsors. We can provide you with the photos and information. You can have fun creating your display!

Sharing Your Goal

Post a sign or poster of your financial goal. If possible, you may want to track your progress towards the goal as your event is taking place.

> (See page 28 for a sample.)

Collecting Donations

If your event will include an ask for support, you can use a box or can to collect cash and checks, and/or use donation cards for people who wish to make a gift with a credit card.

> (See page 29 for template forms.)

Taking Photos

Please take photos at your event and share them with us! We may post one or more on the regional Web page with a story about your event!



Event Name - Event Date
Sign-In
Organizer's Name

[illegible]

During Your Fundraiser Door Prize Card Templates

Available
as a
Word
file

1



NPH USA.

Raising Children. Supporting Families. Transforming Lives.

Door Prize Entry Form

Name _____

Address _____

Phone _____

E-mail _____

Please check all that apply:

- ☐ Call me! I would like to make a financial contribution to support the children of NPH!
- ☐ Please send me information about your upcoming trips.
- ☐ I would like to volunteer.
- ☐ I would like information about putting NPH USA in my will or estate plans.
- ☐ Call me! I would like to sponsor a child.

2

EVENT TITLE Door Prize Entry Form

Name

Address

City State Zip

Phone

e-mail


CLIP ART, PHOTO
OR LIST OF PRIZES

Please contact me. I am interested in:

- ☐ Volunteering ☐ at an event ☐ in the office
- ☐ Joining a fundraising committee
- ☐ Hosting a fundraising event
- ☐ Sponsoring a child
- ☐ Visiting a Nuestros Pequeños Hermanos home
- ☐ Other: _____






During Your Fundraiser Goal Sign Sample

We can create a sign with your goal. You can enlarge it and fill in levels as you reach your goal.



NPH USA
Raising Children. Supporting Families.
Transforming Lives.

HELP US
rescue children
FROM **poverty.**

<p>\$5,000 = University education for one student for a year</p> 	
<p>\$4,000 = Meals and snacks for 228 children for a week</p> 	
<p>\$3,000 = 20 bunk beds</p> 	
<p>\$2,000 = 100 pairs of tennis shoes</p> 	
<p>\$1,000 = Medical & dental fees for 10 children for a year</p> 	
<p>\$500 = Milk for 52 children for a month</p>	

During Your Fundraiser Donation Card Templates

Available
as a
Word
file

1 (One-time gift)

I will support the children of NPH with a gift of:

- ☐ \$1,000* = 50 pairs of tennis shoes
- ☐ \$500 = Milk for 52 children for one month
- ☐ \$100 = Medication for an HIV+ child for one month
- ☐ \$75 = 5 books
- ☐ \$50 = Meals and snacks for 20 children for one day
- ☐ \$20 = Food for 5 children for one day
- ☐ \$10 = 1 blanket
- ☐ Other: \$ _____

These prices represent average expenses at the NPH homes. Each gift represents a contribution to the entire program of NPH USA. Donations will be used where most needed.

Name _____

Company _____

☐ My company will match my gift.

Address _____

Phone _____

e-mail _____

Please complete other side.

Payment Method

☐ Enclosed is my check to NPH USA.

Please charge my:

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Number _____

Exp. Date _____ Security Code _____

Signature _____

CHARITABLE SOLICITATION DISCLOSURE STATEMENTS

NPH USA is an Illinois not for profit corporation with its primary address and principal place of business at 134 N La Salle St - Ste 500, Chicago, Illinois 60602. Our main telephone number is (312) 386-7499 and website is www.nphusa.org. For more information, contact NPH USA, 134 N La Salle St - Ste 500, Chicago, Illinois 60602, phone (312) 386-7499. If you would like a copy of NPH USA latest annual IRS 990 tax return, exemption application, audited financial statements, or other information, please send a request indicating the information you desire, along with a self-addressed stamped envelope or an email address to which you would like the information sent to, by using the above contact information. NPH USA is exempt from federal income tax as an organization described under section 501(c)(3) of the Internal Revenue Code and is eligible to receive tax-deductible donations. Each donation is tax-deductible as and to the extent allowed under applicable law, and represents a contribution to its entire mission, which is improving the lives of orphaned, abandoned and disadvantaged children through the support of Nuestros Pequeños Hermanos International network of orphanages. REGISTRATION IN ANY STATE/DISTRICT DOES NOT IMPLY AN ENDORSEMENT OF NPH USA BY THAT STATE/DISTRICT, OR ANY OFFICER OR EMPLOYEE OF THE STATE/DISTRICT.

NPH USA, Federal Tax ID# 65-1229309. The Donor acknowledges that the NPH USA Board of Directors has the power and duty to modify any restriction or condition on the distribution of funds for any specified charitable purpose if, in the sole judgment of the Board of Directors, such restriction or condition becomes unnecessary, incapable of fulfillment or inconsistent with the charitable needs designated.

NPH USA Midwest Region

134 N. LaSalle Street, Suite 500 | Chicago, IL 60602-1036
Phone 312.386.7468 | Fax 312.658-0040 | nphusa.org

2 (Multi-year pledge; front side only)



NPH USA
Raising Children. Supporting Families.
Transforming Lives.

EVENT TITLE

EVENT DATE

YES! I would like to help break the cycle of poverty for orphaned, abandoned and disadvantaged children in Latin America and the Caribbean:

- ☐ Friend of Friends: \$500 each year for 5 years
- ☐ Building Hope Friend: \$1,000 each year for 5 years*
- ☐ Changing Lives Friend: \$5,000 each year for 5 years*

*Will become a member of NPH USA "Circle of Friends" giving circle.

Signature: _____ Date: _____

I would like to contribute in other ways:

- ☐ Contribute \$ _____ for _____ years.
- ☐ I would like to volunteer and/or share "Friends" with my Friends.
- ☐ I have other thoughts to share.

Payment Options:

- ☐ My check is enclosed, payable to NPH USA.
- ☐ Please charge my: ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

_____ Exp. _____

Security Code
(on back of card) _____

Signature: _____ Date: _____

☐ Please contact me about paying my pledge with stock.

☐ My company will match my gift.

☐ Please contact me.

We will bill you in April for your annual pledge, unless you request otherwise.

Name/s _____

Please print name exactly as you would like it to appear in NPH USA publications.

☐ I would like to keep my commitment to NPH USA anonymous

Organization _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Evening Phone _____

e-mail _____

Thank you for your support.

NPH USA
Upper Midwest Region | 2052 Marshall Avenue | Saint Paul, MN 55104
651.482.1703 | nphusa.org



After Your Fundraiser

After Your Fundraiser

Tips & Suggestions

Post-Event Report

Please tell us about your event! We would like to know what you did, hear how it went, get your feedback and see photos. We might do a story about your event for our Web site, on social media or in promotional materials to inspire others who might be interested in organizing and hosting an event. Send an email to your regional office or info@nphusa.org.

Monetary Donations

If an NPH USA staff member is present at the event, he/she can take the donations to the office.

If you need to submit the donations and your gift is in the form of a check or donation card with payment by credit card, you may:

- Mail it/them to your regional NPH USA office, OR
- Hand deliver it/them to the office.

Cash should only be delivered in person. Please contact your regional office (*see page 39*) to confirm its hours.

Attendee/Donation Information

Please submit the following to your NPH USA office:

- Sign-in sheets, entry forms, door prize cards and donation cards
- A list of event and in-kind sponsors with contact information and fair market value of gifts

NPH USA will send thank you letters to the donors and sponsors. These letters can be used by the donor for tax filing purposes.

Unused Materials

Please return any unused informational materials and child sponsorship photos that were provided by NPH USA to your regional office.

Recommended Actions

- Send a thank you e-mail or letter to attendees and volunteers. Include the total amount of money raised for the children of NPH and a note about the next year's event (if applicable).
- Conduct a post-event meeting with your committee so that you may discuss what worked well and areas for improvement.
- If you will have your event annually, set the next date.



After Your Fundraiser Post-Event Report

Available
as a
Word
file

Please complete this form after your event and send it to your regional office.

Event Name: _____ **Event Date(s):** _____
Event Host(s): _____ **Phone:** _____
Your Address: _____
Street City State Zip

FACTS AND FIGURES

Number of Attendees: _____	Amount of Money Raised: \$ _____	Number of Child Sponsorships: _____	Number of Event Sponsors: _____	Number of Volunteers who helped you: _____
----------------------------------	--	---	---------------------------------------	---

Did you meet your goals for the event? ☐ Yes ☐ No

Was anyone interested in hosting their own event? ☐ Yes ☐ No

Event sponsor names:

Did your event receive any media coverage? If so, please describe and/or provide links:

FEEDBACK

Did you receive enough guidance in organizing your event? ☐ Yes ☐ No

Did you have enough materials? ☐ Yes ☐ No

What worked well?

What could be improved?

Do you have any suggestions for future event hosts?

Do you have any stories, quotations and/or photos to share?

Are you willing to host another event? ☐ Yes ☐ No ☐ Not sure

Would you be willing to help someone else organize an event? ☐ Yes ☐ No ☐ Not sure

Other comments (use additional sheet if needed):

Post-Event Thank You Sample

We can create
a thank you
for you!



Thank you for {attending, making a donation, volunteering}
Event Name on Event Date.

With your participation,
we raised more than \$_____
for NPH USA
to support the children of
Nuestros Pequeños Hermanos.



General Information

General Information

Frequently Asked Questions

What is NPH USA?

Founded in 1965, NPH USA (formerly Friends of the Orphans) is a 501(c)(3) nonprofit organization that supports the Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters") network of homes in Latin America and the Caribbean. Together, we create families for life and teach children the values of unconditional love, shared responsibility and helping others. Our donors help children overcome poverty and become leaders in their own communities.

Mission Statement:

NPH USA transforms the lives of abandoned and disadvantaged children with homes, healthcare and educational programs, making a positive impact in Latin America and the Caribbean.

What is the relationship between NPH USA and NPH?

There is close collaboration between NPH USA and NPH. NPH USA and NPH leadership meet on a regular basis to review programs, approve budgets, plan tours to homes, arrange fundraising events, and support other NPH activities. NPH USA representatives visit the homes in order to experience NPH programs first-hand. *Pequeños* also make annual visits to the United States to perform at NPH USA-sponsored events, bringing their message of hope to a wider audience.

Pequeño is Spanish for "little" or "child." *Pequeños* refers to a group of boys and girls or more than one boy. *Pequeña/s* refers to a girl/girls.

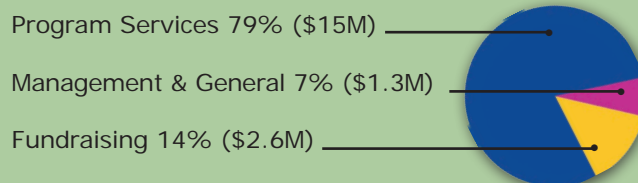


Financial Information

What percentage of money raised by NPH USA goes to NPH?

We strive to be great stewards of our donors' financial contributions and to keep general and administrative expenses as low as possible. In 2017, 79% of our resources were spent on programs, and 21% on administration and fundraising. This includes money, medicine and in-kind gifts that were provided to NPH directly as well as expenses for activities which are of direct benefit to NPH and the children (child sponsorship, volunteer program, in-kind giving program, etc.). This percentage compares well to other non-profit organizations and is subject to an external audit every year.

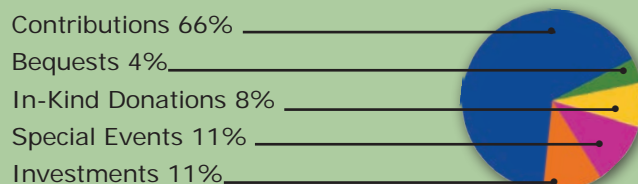
2017 Functional Expenses: \$18,998,090



Who funds NPH USA?

We receive donations from individuals, corporations, foundations, groups and churches of all denominations in the U.S.

2017 Sources of Revenue: \$20,598,597



Are donations tax deductible?

Yes, donations to NPH USA, federal Tax ID #65-1229309, are tax deductible to the extent allowed by law. Items bought at events are deductible only over the fair market value of the item/ticket.

Frequently Asked Questions *(continued)*

Where are the NPH homes located?

There are NPH homes in nine countries: Bolivia, the Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico, Nicaragua and Peru.

How many children are in the care of NPH?

NPH is fully supporting nearly 3,100 children, and providing scholarships, meals and health care and other support to more than 3,200 students who live outside the homes.

Are the children adoptable?

No. The children who find their way to NPH have been orphaned, abused, and/or shuffled from one family member to another. Like all children, they are seeking love and security, a place they can call home. When they come to NPH, they are told they will never be asked to leave. The children grow and learn in their culture and language with the goal to become contributing citizens in their own countries. Also, many children arrive with several brothers and sisters; NPH promises to keep them together as a family.

Do the children have contact with their families?

Most of the children have contact with their extended families. There are scheduled "Visitors Day" during the year in which children receive visitors. The families arrive and spend the day on the NPH grounds usually bringing food and beverages. The families usually consist of older siblings, uncles, aunts, cousins, and sometimes a parent or grandparent. Older teens usually have a free day in which they are able to visit their family if they choose.

How long do the children stay at NPH?

There is no fixed age at which the children leave NPH. They stay until they feel prepared to live independently. It also depends on the child and how far they want to pursue their education. Some children may leave NPH and start working after finishing secondary school. Others may stay and attend high school, take vocational training or study at a university. Additionally, when a child has completed his or her education, or perhaps before going on to higher academics, they are expected to give back to their family by completing a year of service (*año de servicio* or *año familiar*). In almost all cases they gladly return to work with younger children, or help in the kitchen, offices, school or farm. During their year of service they continue to be supported by NPH.

Is there a religious affiliation?

NPH is nondenominational. However, the homes are located in countries that are predominately Catholic, so most of the children receive Catholic religious instruction. If a child is of a different faith, he/she is given the assistance to continue that faith.

How can I help the children of NPH?

There are many ways to help!

- Sponsor a child
- Contribute to the General Fund for basic needs
- Make a gift in someone's name
- Name NPH USA as a beneficiary in your will, trust or life insurance policy
- Ask your employer to provide a Matching Gift
- Donate for a specific project

Visit www.nphusa.org to learn more.

What is child sponsorship?

Through our Child Sponsorship Program, an individual, family, class or group helps a child in two ways. First, by developing a relationship that will strengthen the child's self-esteem, while assuring the child that someone considers him or her very special and unique; and second, by providing ongoing financial support for the care of all of the children. As a sponsor, you will receive a photo of your Godchild, a welcome letter from NPH, an annual school progress report and personal letters from your child.

May I volunteer for NPH USA?

Yes! Volunteers make it possible for NPH USA to support the orphaned, abandoned and disadvantaged children at NPH. We utilize volunteers for special events, general office help and translating letters to children. Volunteering for NPH USA can count towards community and school service requirements. Volunteer schedules are flexible and you may work as much or as little as you want. Opportunities may vary by office. Contact your regional office or visit our Web site to find out how you can help.

May I volunteer at an NPH home?

Yes! NPH accepts volunteers for a minimum of a one-year commitment. The NPH USA International Volunteer Coordinator manages the application and placement process. Visit www.nphusa.org/IVP for more information.

General Information Resources

TIP

Have brochures, fact sheets or other printed information available at your event. We can provide items for you!

Following is a selected list of resources and publications you may want to review when planning your event, or make available at the event. These items and more are available online at www.nphusa.org/resources.

Videos

Various videos are available online at www.nphusa.org/videos

For high-quality videos that can be shown at your event, please contact your regional NPH USA office.

Presentations

PowerPoint presentations are available for use at your event. These include an NPH USA/NPH overview, photos, and a template for you to customize. In addition, we can create a custom presentation for you. Please contact your regional office for more information.

Child Sponsorship Program

- Brochure
- Information for School Partners

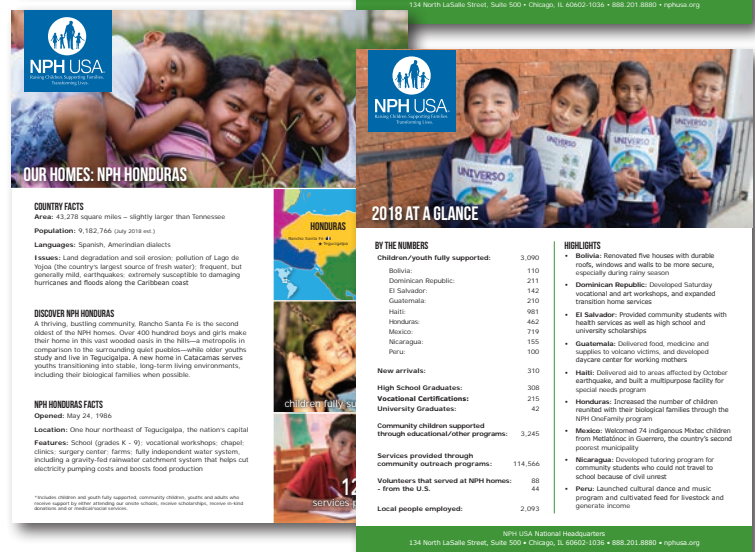
Reports

- NPH International Annual Report
- NPH USA Annual Report

Fact Sheets

- NPH USA
- NPH USA (English/Spanish)
- Nuestros Pequeños Hermanos
- NPH Home Locations
- Year at a Glance
- What it Costs to Raise a Child at Our Homes
- What Your Donation Can Do

- Nutrition
- Healthcare Program
- Education Program
- Higher Education Program
- Girls' Empowerment Programs
- Sustainability
- Sponsor a Home for a Day



World

- Half the world's children are devastated by poverty, conflict and AIDS.
- More than half the children in the developing world are severely deprived of one or more of the necessities essential to childhood, including adequate shelter, sanitation, safe water, health care services, school and food.

Latin American and Caribbean Region

- Approximately 9.4 million children have lost one or both parents.
- 8.8 million children are malnourished.
- 40 million people lack reading and writing skills needed for daily life and work.
- Girls continue to suffer severe disadvantage and exclusion in education systems throughout their lives.

Bolivia

- More than a quarter of Bolivian children suffer from moderate or severe stunting resulting from malnutrition.
- The under-18 population is 4.1 million of which approximately 800,000 are child and adolescent workers.

Dominican Republic

- The country suffers from marked income inequality; the poorest half of the population receives less than one-fifth of Gross Domestic Product (GDP), while the richest 10% enjoys nearly 40% of GDP.
- High unemployment and underemployment remains an important long-term challenge.

El Salvador

- Has the highest homicide rate in the world of youth under the age of 19.
- Almost seven out of every 10 adolescents are not enrolled in secondary education.

Guatemala

- 50% of the under-18 population (around 3.7 million girls, boys and adolescents) lives in poverty. In rural areas, 76% of indigenous children and 80% of indigenous adolescents live in poverty.
- Has one of the worst nutritional conditions in the region.

Haiti

- Has the highest rates of infant, under-five and maternal mortality in the Western Hemisphere.
- Only a little over half of primary school-age children are enrolled in school. Less than 2 percent of children finish secondary school.

Honduras

- Over one-third of infants are malnourished.
- Children are vulnerable to violence, sexual exploitation and trafficking. Young people also fall victim to sex tourism and child labor.

Mexico

- Millions of children aged between 12 and 17 are part of the formal or informal labor force.
- Income distribution remains highly unequal.

Nicaragua

- The poorest country in Central America, it has widespread underemployment and poverty.
- Approximately 40% of the population has no access to health services (75% for the indigenous and Afro-descendent population), with the remaining 60% covered by low-quality services.

Peru

- Underemployment remains high.
- Of the 3.8 million people living in extreme poverty, 2.1 million are children.

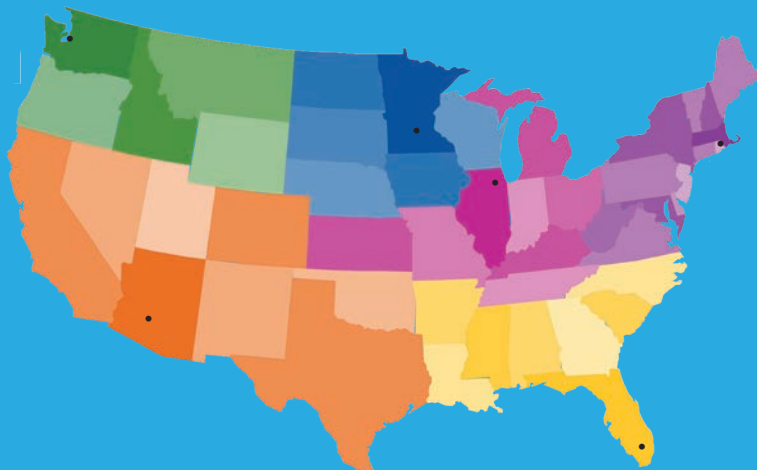
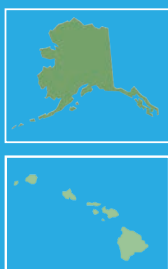
Sources

CIA: The World Factbook; UNICEF; ECLAC and United Nations system organizations; United Nations Educational, Scientific and Cultural Organization (UNESCO); USAID



NPH USA

Raising Children. Supporting Families.
Transforming Lives.



Contact Information

National NPH USA Office

134 North LaSalle Street
Suite 500
Chicago, IL 60602-1036
Toll-free: 888.201.8880
Fax: 312.658.0040
info@nphusa.org

Regional Offices

Northwest

(AK, HI, ID, MT, OR, WA, WY)
1800 112th Avenue NE
Suite 308-E
Bellevue, WA 98004
Phone: 425.646.3935
Fax: 425.646.7886
infonw@nphusa.org

Southwest

(AZ, CA, CO, NV, NW, OK, TX, UT)
8925 East Pima Center Parkway
Suite 145
Scottsdale, AZ 85258-4407
Phone: 480.967.9449
Fax: 480.967.9288
infosw@nphusa.org

Upper Midwest

(IA, MN, ND, NE, SD, WI)
945 Broadway Street NE
Suite 230
Minneapolis, MN 55413-2500
Phone: 651.482.1703
infoupm@nphusa.org

Midwest

(IL, IN, KS, KY, MI, MO, OH, TN)
134 North LaSalle Street
Suite 500
Chicago, IL 60602-1036
Phone: 312.386.7499
Fax: 312.658.0040
infomw@nphusa.org

Mid-Atlantic/Northeast

(CT, DE, MA, MD, ME, NW, NJ, NY, PA, RI, VT, VA, Washington, D.C., WV)
265 Willard Street
3rd Floor
Quincy, MA 02169-1565
Phone: 617.206.4940
Fax: 617.481.0117
infoma-ne@nphusa.org

Southeast

(AL, AR, GA, LA, MS, NC, SC)
3250 NE 1st Avenue
134 North LaSalle Street
Suite 500
Chicago, IL 60602-1036
Toll-free: 888.201.8880
info@nphusa.org

NPH USA transforms the lives of vulnerable children in Latin America and the Caribbean by supporting the homes, health services and educational programs of Nuestros Pequeños Hermanos (NPH, Spanish for "Our Little Brothers and Sisters"). Together, we help children overcome poverty and become leaders in their own communities.

Founded in 1954, NPH is fully supporting nearly 3,100 boys and girls in Bolivia, the Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico, Nicaragua and Peru. An additional 3,200 community children receive scholarships, meals, health care and other support. More than 114,000 services were provided through community outreach programs in 2018.

Donations to NPH USA, Federal Tax ID# 65-1229309, are tax deductible as provided by law.

